

An international community of learners striving for excellence and celebrating success.

Newton British School Parent Handbook



Newton International and British Schools

General Guidelines and Information

In this General Guidelines and Information section, you will find information that applies to all areas of the school. You will find more detailed information regarding the individual sections in the Additional Information.

Newton British School - Al Waab	
Principal	Mr. James Houston
Deputy Principal	Mr. Conor Hayes
Registrar	Mrs Guler Jabbarova
H.R. Manager	Mrs. Ghadeer Khoury

Reporting and Absence for Parents

Parents must call the school by 8 a.m. to report their child’s absence. Absence calls can be made only by parents or guardians – not by students themselves.

To report your child’s absence, or discuss any issues relating to transportation needs, please call the school office on 44472427.

The Newton Vision

An international community of learners striving for excellence and celebrating success.

The Newton Mission

“We aim to provide the highest quality of education possible for our students of all abilities. In doing so, we aim to positively encourage each student to achieve academic excellence, enjoy creative diversity, develop critical thinking skills and become lifelong learners and responsible citizens.”

Newton British School Objectives (School Handbook)

- To provide a modern, diverse and academically sound education in a safe, supportive environment which encourages self-discipline and confidence.
- To ensure that teaching and learning is meaningful and provides a challenge for all learners.
- To promote a sense of community in the school so that students, parents and staff develop a sense of belonging and work in partnership to achieve our vision and mission.

The Newton Values

RESPECT	Self- respect, respect for students/ staff/ parents and respect of personal and community property
HONESTY	Honesty in all our actions
TRANSPARENT COMMUNICATION	Open and effective communication among students, staff and parents
EMPATHY	Understanding and appreciation of the feelings of others
SUPPORT	Support the development of each individual to his/her fullest potential
DIVERSITY	Appreciation of all languages, traditions, religions and cultures
SOCIAL RESPONSIBILITY	Development of responsible citizens through community service
PERSONAL ACCOUNTABILITY	Highest personal commitment to taking responsibility for our actions

Why have we taken this commitment on?

We have become a culturally diverse learning community, where many countries, cultures and religions are represented. We have a responsibility to each and every student to help them achieve their full academic and personal potential while appreciating and respecting internationalism and the responsibilities they have as individuals.

All students come to us with a set of skills and we work hard to develop these in our students:

- Academic proficiency
- Creativity
- Leadership
- Initiative
- Appreciation of other cultures
- Collaboration
- Critical thinking
- Self-discipline
- Self-knowledge
- Responsibility
- Communication
- Life-long learning

How are these values and skills expressed in the school environment?

Our students’ behaviour and success can be held up as proof of their values and skills.

- Experimental learning
- Collaborative learning
- Citizenship
- Sharing knowledge
- Voluntary service within and outside school

The Newton Mission

We aim to provide the highest quality of education possible for students of all abilities. In doing so, we will positively encourage each student to achieve academic excellence, enjoy creative diversity, develop critical thinking skills and become lifelong learners and responsible citizens.

To achieve this, we will provide a diverse educational experience in a safe, supportive environment that promotes self-discipline and motivation. We will provide and maintain a calm, trusting and caring atmosphere where teaching and learning are meaningful. We will work in partnership with our staff, students, parents and wider community to achieve our vision.

Newton Schools strive to:

- Be a centre of quality and creativity in learning and teaching
- Equip students with the skills they require for university study and professional careers
- Promote the highest academic standards
- Enable all students to fulfil their full potential
- Encourage students to become self-reliant, conscientious and inquiring
- Value themselves and others through intercultural understanding and respect

How do we do this?

We maintain high standards in all aspects of the school programme by providing a well-planned and sequenced curriculum allowing students to achieve the highest international standards

We encourage our students to develop the intellectual skills they will require in the world of work or further study. These include:

- information gathering
- organisation
- synthesis
- analysis
- critical thinking
- decision-making
- problem solving
- communication
- respect and understanding

Our students are encouraged to be enquiring and creative.

All students are given a strong foundation in the use of modern technology, its applications, potential and limitations.

Students will leave us with high levels of proficiency in English language and an appreciation for international cultures.

We encourage the development of individual integrity and high ethical standards, instilling in our students a belief in the dignity and worth of all people.

We go to great lengths to create a safe and encouraging learning environment allowing the students the freedom to ask questions and take risks in their academic studies.

Students are given the opportunity to pursue excellence and develop into responsible world citizens.

Discipline**For parents:**

As a parent of a pupil at Newton British School you have an important role to play in our approach to educating your child.

We strive to give all of our students a good and rounded education and we do put major emphasis on academic achievement– but we also place a strong emphasis on personal and social development. We aim to help every child in our school reach their personal potential so that they have the skills to face the world beyond their school years as thoughtful, confident and considerate citizens. This balance of academic realisation and personal growth is what we consider to be a successful education and what we aim to give your child.

Obviously, we cannot do this alone and we need your support. We need your child to work hard and conscientiously during their time with us and we need you to help and encourage their efforts. We feel it is important to work together in reaching our ultimate goal of preparing your child academically and personally to take their place in the world.

Our Aims and Objectives:

- To offer an education appropriate to each student, taking their individual needs into consideration
- Ensure equal access to educational opportunities for all of our students
- Encourage all students to fulfil their academic and personal potential
- Regard all of our students as being of equal value and ensure their needs are identified and met
- Take direct action to remove inequalities thereby raising the levels of attainment of all students
- Foster self-esteem and respect for each person as an individual
- Create a positive and inclusive atmosphere where there is a shared commitment to respect diversity and difference
- To prepare students to be good citizens and treat others as they themselves would wish to be treated
- Create and maintain strong parental and community links

Non-discriminatory policy

Newton British School recognises and welcomes the benefits of accepting students without regard to religion, race, ethnicity or sex. With many nationalities represented, the school offers students a rare opportunity to experience a truly diverse learning experience.

The School Rules

All students are expected to abide by the following school rules and conduct themselves in an appropriate manner at all times.

- Good manners must be shown at all times. Everyone should always demonstrate consideration for other people, their safety and their property.
- Respect must always be shown towards school and other people's property.
- The school environment must be respected as this makes everyone's environment more pleasant. Dropping litter is anti-social and all litter must be disposed of in the bins provided.
- Respect must always be shown to each individual. Any kind of abuse or bullying will be dealt with severely.
- Punctuality to school, lessons and any other commitments is essential.
- Students should take pride in their appearance and the Newton uniform.

Conduct

Starting the school year on the right foot includes establishing school and classroom rules. Students have the right to attend school in a safe and constructive environment and need to understand the boundaries when it comes to the behaviour expected of them. Good manners should be demonstrated at all times and all students should show consideration for other people, their safety and property. Students are expected to be honourable, truthful and fair in all relations with the school and with each other. Examples of the type of conduct required to make the school a pleasant place to study are:

- When moving around the school students should do so quietly and calmly.
- During lessons students will remain attentive and respectful at all times.
- Students should stand and be quiet when a member of staff or a visitor enters the room or any other part of the school.
- During break and lunch, students will queue patiently, quietly and will not cause any form of disruption.
- Students will not use foul or abusive language nor will they display these, or inappropriate logos, on clothing.
- Mobile phones, radios, i pods and recording devices are not to be used during the school day.
- Students will not write on, or deface walls, desks or any other school property.
- No bullying or any type of violent conduct will be tolerated.
- The school may ban, at any time, any item which interferes with the smooth running of the school.
- Students will respect the rights and opinions of others.

We do recognise good behaviour and achievement of pupils in school. We encourage positive behaviour and place great emphasis on personal responsibility. Where discipline and sanctions are required these are in line with the severity of misconduct.

Violation of Rules

Students should respect the rights and privileges of others and cooperate with members of the school community. They should comply with school rules and regulations and live up to the school's standards. If a student is unable to demonstrate appropriate behaviour or adhere to the school rules, disciplinary measures are to be taken to assist the student to regain self-discipline and act responsibly.

The teacher will notify parents of disciplinary measures and continue to work with the parent and student towards the best learning environment for all.

For multiple or serious violation of school rules, students may be referred to the Principal whose discretion will determine the type of discipline most suitable to resolve the situation and guide the student.

School Calendar

The school calendar will be issued at the beginning of the school year so that all parents are aware of upcoming events and school holidays. Holidays can vary from year to year depending on religious or cultural festivals. Despite being a British school, we do have to respect local customs and this means that not all of the festivals we are used to at home can be celebrated here.

Assembly

Assemblies are held each Thursday morning between 7.10am for KS2 and 8am for KS1. This is when awards and certificates will be given out to students. Assembly is held in the gym and parents are more than welcome to attend. You will be notified when your child's class are performing at a specific assembly. The primary purpose of an assembly is to:

- Communicate and encourage the positive values of the school.
- Celebrate the continual successes of all students.

Registers

Registers are completed daily and sent to the administration office. Any child leaving the school for any reason must be signed out by their parent/guardian. Likewise, a child arriving at school after registration must be signed in at the office.

House System

All students and teachers are allocated to one of four houses. These are Bell, Edison, Curie and Wright. The houses compete against each other in sporting events and within their classrooms, receiving house points for outstanding work, effort or for helping to instil our core values. We encourage children to compete with a healthy level of rivalry and to display good sportsmanship at all times.

School Uniform

All students should be in full school uniform except on the days they have P.E, when it is acceptable to come to school in P.E uniform. Whether wearing full uniform or P.E uniform, the emphasis is on tidiness.

Due to the hot weather, all students must wear a hat when playing outside. Children must also bring a named, refillable water bottle to school every day.

Extra-Curricular Activities

Extra-curricular Activities take place on Tuesdays and Wednesdays and are optional. Children choose from a list of activities, which vary from term to term depending on the teachers running them. The coordinator of extra-curricular activities will distribute forms early in the academic year requesting children and parents to choose their preferred activity and the form must then be signed by the parent or guardian. Activities are run on a demand basis.

School Buses

A school bus is provided by an outside agency. Parents wishing to enquire about school bus services should do so through the School Registrar in the administration office.

Sun Protection

Students will wear hats at all times in the playground and for all outdoor activities. We have a strict 'no hat no play' rule and it is the responsibility of parents to ensure their children are wearing sunscreen to school each day.

Appointments with Teachers

If you wish to speak with your child's Class Teacher, please do make an appointment with our School Secretary. Teachers will not be able to meet with you unless it has been pre-arranged.

Home-School Agreement

All members of the Newton British School (Al Waab) community: staff, parents and children will commit to working together to achieve the following mission.

To provide the highest quality of education possible for students of all abilities. In doing so, we aim to positively encourage each student to achieve academic excellence, enjoy creative diversity, develop critical thinking skills and become lifelong learners and responsible citizens.

To achieve this, we will provide a diverse education in a safe, supportive environment that promotes self-discipline and motivation. We will provide and maintain a calm, trusting and caring atmosphere where teaching and learning are meaningful and developed. We will work in partnership with our staff, students, parents and wider community to achieve our vision. We will do our best to ensure that positive relationships are promoted at all levels to reduce any barriers to learning, helping all children to develop aspiration, achieve their potential and prepare them for later life.

Parents will do everything to ensure that:

- They uphold the school values at all times, whilst here at Newton British School Al Waab.
- Their child attends this school every day and on time (7am-12.30pm EYFS 1.40pm Y1-6).
- Their child wears their NBS uniform correctly every day.
- Their child is provided with a nutritionally balanced and appropriate amount of food each day which will not include chocolate, cakes, biscuits, chips, fizzy drinks, flavoured milk and any nut products.
- Their children are well-rested and ready to learn.

- The school is informed in case of absences and withdrawals.
- Their children engage in outdoor play.
- They understand that mishaps, by participating in school life including trips, excursions, play times, occasionally happen (see Undertaking in Application Form).
- No valuables are sent with children to school to avoid any loss (see Undertaking in Application Form)
- Their child completes all home-learning tasks within the timeframes given.
- Their children bring with them the books that they need each day.
- They attend the NBS Parents’ Meetings and will accept the advice and guidance offered by teachers.
- They support the NBS’ Behaviour for Learning policy and approach.
- They will use the correct procedures to raise any concerns regarding their child’s education.
- They will ensure that the school is provided with current emergency contact numbers and email address.
- They will adhere to Attendance and Withdrawal policies as well as all other policies procedures which NBS has in place.

EYFS Specific. Parents will do everything to ensure that:

- Their children will be encouraged to be independent including using bathrooms.
- They will accept the advice of teachers and not send children to school in nappies (pampers).
- They will accept that during Term 2 children will be allowed to attend bathroom independently with support if required.
- They will accept the advice to keep children at home until he/she/they are ready to begin school again, if still found using nappies.

Children will:

- Consistently give their best and help others to do the same.
- Read regularly and practice their spellings and tables.
- Politely, ask for help when they need it.
- Wear their uniform correctly, with pride.
- Adhere to their NBS’ Behaviour for Learning’ expectations.
- Complete all home-learning to the best of their ability and on time.
- Work with NBS to eradicate all forms of bullying.

Additional:

- Parents must understand that throughout the school year, their child may be photographed in class or on school special days and these photographs may be used for either learning purposes or the school website or school social media pages.

By signing you agree to adhere to all of the points above.

<u>Child</u>	
<u>Parent 1</u>	
<u>Parent 2</u>	

Reviewed By: Mr. James Houston - Principal & Mr Conor Hayes – Deputy Principal June 2021

Next Review Date: June 2022